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March 2021

Dear Parents/Carers and our future Students

Transition: Year 6 into Year 7 at Beckfoot Oakbank

From every one of us at Beckfoot Oakbank School we hope that this letter finds you and your families well. We are really pleased that you will be joining us in Year 7 and really look forward to meeting you, finding out about you and being on the journey with you for at least the next 5 years (and hopefully beyond, into our Sixth Form).

Moving from Primary School into Secondary School is never easy, but at this time it must be even more difficult for you as students and families. You will have so many questions we are sure. We hope that all Year 6's have been completing the work that teachers from Primary school have set, and that you have been keeping healthy and well.

As you will realise from the announcements from the Government, our school building will not be open to visitors for some time yet and we are waiting for further advice about what Transition events we will be able to run. We will keep you updated.

We need some things from you to make your transition as smooth as possible:

- Please can you complete the Student Information forms attached to this letter by Friday 26th March (if you can complete the student profile section so we know a little more about you that would be great too). We have included a pre-paid envelope for you to return the forms. If you have any questions or need any help with this please contact us.
- Please can you download the MyEd app to your phone so that we can keep you updated. Look in the 'Transition' section of the app for the information <https://www.myedschoolapp.com>
- Keep up to date with what is going on via our website <http://www.oakbank.org.uk/>

What we will be doing:

- Mrs Linda Tomlinson- Askham, Head of Year 7, will talk to Year 6 teachers about the children who are coming to us. This hand over process is really important to us so that we know each child as well as possible. She is doing this via Microsoft Teams.
- Mr Rob Slater, SENDCo, and his team are working with the SEND teams at the primaries to ensure that we have any information that we need for pre-planning before your child arrives.
- Preparing some videos with the Headteacher, some current Y7 students, the Head of Year 7 and some of the new Form tutors to welcome you all to our school.
- Preparing Transition resources for learning and wellbeing so that you are ready for starting with us.



Headteacher: Tina Smith
CEO, Beckfoot Trust: David Horn
Chair of Academy Trustees: John Winkley



- Preparing information for you about uniform, times of day and other important things that you will need.
- Planning for when you all arrive in our school building, ensuring that you get to meet your Form Tutor quickly, have a good tour around the school so that you don't get lost, and some team building games so that you all get to know each other.

Please keep checking the website and MyEd (Look for the Transition labels) and don't hesitate to ask any questions if we can be of help.

Yours sincerely,

Tina Smith

Janine Webber

Headteacher

Assistant Headteacher

Useful contacts:

Mrs Tomlinson-Askham	Head of Year 7	ltom@oakbank.org.uk
Mr Slater	SEND CO	os@oakbank.org.uk
Mrs Webber	Assistant Headteacher Inclusion and Transition	oakjwb@oakbank.org.uk