



July 2023

Dear Parents/carers

As the end of the academic year approaches, we would like to inform you about the arrangements for collecting the GCSE and A Levels exam results for your child.

The long-awaited day of A Levels results is scheduled for Thursday 17th August and for GCSE results Thursday 24th August and we understand the anticipation and excitement surrounding this milestone.

Here are the details for the collection of A Level and GCSE exam results:

A Levels: Date: Thursday 17th August: Time: 8:30am till 12noon

GCSE: Date: Thursday 24th August: Time: 8:30 till 1pm

To ensure a seamless experience, we ask that parents and students adhere to the following guidelines:

1. Students are encouraged to come in person to collect their results. However, if a student is unable to attend, they can nominate a trusted individual to collect the results on their behalf. In such cases, the nominated person must present a signed authorisation letter from the student and provide their identification for verification purposes.
2. Following the collection of results, our dedicated team of teachers and staff, along with our careers advisor and Keighley College will be available for brief discussions and guidance regarding the next steps in your child's educational journey.

If for some reason you cannot attend to collect your exam results and will not be nominating a person, please supply us with a Stamped Addressed A4 envelope before 14 July 2023.

We understand that receiving A Level and GCSE results can elicit a range of emotions. We assure you that our staff will be on hand to provide support, advice, and celebrate the achievements of our students.

In the event of any unforeseen circumstances or changes to the collection arrangements, we will promptly notify you via our school communication channels, including email, text messages, and our school website.

We look forward to celebrating the achievements of our Year 13 and Year 11 students together. Thank you for your continued support, and if you have any further questions or concerns, please do not hesitate to contact the school office.

Yours sincerely,

Liz Hart Headteacher

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